

EDDLESTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on the 15th January, 2008

Attendees: Stuart Walker (Chair), Rosemary Cowie, Janette Dunlop, Fiona Holmes, Kevin Holmes, Sylvia McKinlay, Jean Robertson, Robbie Smith, Vivienne Wilmut.

Apologies: David Pye.

MINUTES

1) Previous Minutes

Accepted.

2) Car Park/Bins

No update.

3) Major Private Donation

KH advised that there is another donation in the pipeline and we need to ascertain whether it is a private or corporate donation before completing the Gift Aid Return/Claim. **KH/SW will speak with the donor at the earliest opportunity.**

KH to write to David Reid to update on build progress.

4) Cleaning & Maintenance

The tap in the disabled toilet leaks and needs looking at. SW to ask Eddie Fraser to put trace heating on the pipes in the disabled toilet so the heating can be turned down/off.

5) Private Parties

KH to determine charges and draft an agreement for future hall users that want to hold parties. For parties up to P7 school age, the normal charge and a £50 deposit will be required. Above P7, the charge will increase to £35 and £100 deposit will be required. Users will also be required to sign their acceptance of responsibility for costs arising from the party, e.g. extra cleaning or damage repair.

6) Mice in the Hall

KH/FH to purchase ultra-sonic rodent deterrent.

7) River Bank Erosion

SW/MP to approach the Community Council and Neil Calvert to see if they are able to provide any financial support.

8) Fundraising

Total earnings from the Christmas Fayre were £779.50. Thanks to all those that took part in the planning, preparation and operation of the event.

9) Notice Board

SW/MP to pursue with the Community Council to apply for Community Grant funding.

10) Extension of the Hall

The cost of the extension looks likely to be around £104,500. We currently have £105,000 in the bank account or committed from funders.

The extension is now expected to be complete by the end of April 2008.

RS will bring cooker brochures and price lists to next meeting.

11) Fund Raising for Phase III (Heating and Insulation)

A Landfill application has been submitted for £22,000 and we are awaiting a decision. Jean expects it will likely be favourable, but of the order of £10,000. A separate application is being prepared for submission to Awards For All.

12) Fund Raising Events

In light of the delay to completion of the extension it was agreed to defer the Race Night until the work is complete.

A 'Treasure Hunt' (instead of an Easter Egg Hunt) and Duck Race will be organised for 19th April, 2008.

KH to ask Billy Nicholson to order 1,000 ducks for the event.

SW to ask David Pye to print sheets before the end of February so there is time to sell them before the event.

12) Contact Details

KH to obtain Diane Churnside's e-mail details for circulation of minutes.

The next meeting was scheduled for Tuesday 26th february, 2008 at 19:30.

Agenda will be:

- **Previous Minutes**
- **Matters arising**
- **Next Fundraising Event**
 - **Treasure Hunt/Duck Race**
- **Progress reports**
 - **Extension**
 - **Funding for Phase 3**
- **AOB**

The meeting closed at 20:40.