

EDDLESTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on the 26th February, 2008

Attendees: Stuart Walker (Chair), Rosemary Cowie, Janette Dunlop, Fiona Holmes, Kevin Holmes, Sylvia McKinlay, Billy Nicholson, Jean Robertson, Robbie Smith, Vivienne Wilmut.

Apologies: Tom Anderson, Diane Churnside, James Taylor.

MINUTES

1) Previous Minutes

Accepted.

2) Car Park/Bins

No update.

3) Major Private Donation

KH advised that there is another donation in the pipeline and we need to ascertain whether it is a private or corporate donation before completing the Gift Aid Return/Claim. **KH/SW will speak with the donor at the earliest opportunity.**

KH to write to David Reid to update on build progress.

4) Cleaning & Maintenance

The tap in the disabled toilet leaks and needs looking at. SW to ask Eddie Fraser to put trace heating on the pipes in the disabled toilet so the heating can be turned down/off.

5) Private Parties

KH presented draft of the agreement to be used for private party hires.

All to provide feedback/suggestions.

6) Extension of the Hall

The extension is now expected to be complete by Mid – End May 2008.

Extra costs have arisen: £300 for Damp Proof Course; light and socket in attic; new Spanish slates will now be used for the roof instead of reclaimed Welsh ones.

A full cost reconciliation has been requested from Camerons.

A discussion was held regarding where electrical sockets should be positioned in the hall and it was agreed that there would be a double socket at the front and on each side wall and 2 double sockets at the stage end.

Phase 3 design issues were discussed:

The ceiling profile was agreed. The ceiling will follow the profile of the trusses and leave the beams exposed, preserving the feature, but creating an easier void to heat.

The radiator spec has been changed for child safety reasons, which will make them slightly more expensive.

The question of how to access the stored benches and trellis tables was raised.

KH to write to Mr. Reid and see if he can store the trellises and benches and release them to the hall as required (once or twice a year).

RS will bring cooker brochures and price lists to next meeting.

h) Fund Raising for Phase III (Heating and Insulation)

The AFA request for funds was returned due to the application not containing original copies of bank statements. **FH to enclose originals and re-submit.**

Landfill decision due in March,

Two private donations have been received. One from John Campbell for £5,000 and one from an anonymous donor for £750.

The Pre-school organisations have successfully applied for funding of c. £5,000 for playground improvements.

8) Fund Raising Events

Treasure Hunt – 19th April:

Ducks and sheets ordered and sheets being distributed.

SW to organise flyers and get “treasure”.

RS to organise the treasure hunt.

SW to speak to Becky Graham’s mother to see if she wants to run an organic meat stall.

Nursery will run an Easter version of the “spot the ball” competition they did at the Christmas Fayre.

FH to ask Mandy Blaik if she wants to run a card stall.

SW to speak to Ian Rose to ask for a raffle prize.

On the day, the hall will be open for set up at 12:00.

Treasure Hunt at 13:00

Duck race at 14:00.

Tea/Coffee will be served from 14:00 – 15:30.

9) Contact Details

KH to obtain Diane Churnside's e-mail details for circulation of minutes.

10) OOSC Planters

The Committee agreed in principle to the IISC request to put planters outside the hall.
Location to be agreed once the dimensions are known.

11) Funding

FH to re-send completion report to Rural Communities Small Grants Awards Scheme, who have misplaced the original.

The next meeting was scheduled for Tuesday 25th March, 2008 at 19:30.

Agenda will be:

- **Previous Minutes**
- **Matters arising**
- **Next Fundraising Event**
 - **Treasure Hunt/Duck Race**
- **Progress reports**
 - **Extension**
 - **Funding for Phase 3**
- **AOB**

The meeting closed at 21:00.